

**ONTARIO RESPIRATORY CARE SOCIETY  
CALL FOR ABSTRACTS: POSTER PRESENTATIONS**

**Better Breathing 2017 Conference  
Thursday, January 26 – Saturday, January 28, 2017  
Toronto Marriott Downtown Eaton Centre Hotel**

**GENERAL INFORMATION**

The goal of The Lung Association's Better Breathing conference is to provide a forum for professional education and to formulate, disseminate and implement strategies for achieving optimal respiratory health for Ontario. The conference goal will be achieved through plenary sessions, workshop sessions and poster presentations.

The Education Committee and the Research and Fellowship Committee of the Ontario Respiratory Care Society invite you to submit an abstract for a poster presentation at Better Breathing 2017. The poster must pertain to an aspect of respiratory health and may describe: (a) a recently completed (or will be completed by the presentation date) research investigation or (b) a recently developed education/clinical program. Previously presented posters are acceptable.

The presenting author should complete the abstract submission form below and ensure that the abstract is submitted according to the Guidelines for Submission of Abstracts. Abstracts will not be re-typed or corrected once they are submitted. It is important to include a complete mailing address and an e-mail address for the presenting author. All correspondence will be sent to the presenting author only.

An individual may be a presenting author on only one poster per year.

Submission of abstracts constitutes a commitment by the authors to present the poster as accepted. The presenting author must register for and attend the Better Breathing conference. Expenses associated with the preparation, submission and presentation of posters including the payment of delegate registrations fees to attend Better Breathing 2017, round-trip travel, accommodation and living expenses are the responsibility of the authors. Abstracts will be presented as a free-standing poster with viewing time and a brief presentation. Details will be communicated to presenting authors prior to the conference.

**Poster boards measuring 4' high by 8' wide will be available.**

**NOTIFICATION**

The abstract review committee will finalize selection of abstracts after the **deadline date of Monday, November 28, 2016**. Notification regarding acceptance of abstracts will be sent to the presenting author along with the registration materials for the conference by Friday, December 16, 2016. Specific details about the session, date, time, location and guidelines for presentation will be sent to the presenting author by Thursday, December 31, 2016.

## INSTRUCTIONS FOR AUTHORS

Abstracts must be submitted and presented in English. Abstracts must present a clear, concise summary of a research investigation or an education/clinical program.

**Research Investigation posters** should include an introduction, hypothesis, objective(s), methods, results and a conclusion or implications for practice.

**Education/Clinical Program posters** should include background information, a description of the program, implications for practice and recommendations.

Product promotion is not permitted and sources of funding for the program/project should be specified on the abstract form and final poster if selected. Contact information for the author should be included either on the poster or on a separate page pinned beside the poster on the board.

## MARGARET FITCH AWARD, LISA CICUTTO AWARD, SHEILA GORDON DILANE AWARD.

Awards will be announced during the conference for the best poster for a research investigation (Margaret Fitch Award) and the best poster by a student for a research investigation (Lisa Cicutto Award). This year we present the inaugural Sheila Gordon Dillane Award, presented to the best poster for an education/clinical program evaluation. Judging will be based on the content and format of the poster, not the verbal presentation.

## SUBMISSION INSTRUCTIONS

- Abstracts must be typed on the form provided.
- Abstracts must be submitted in English.
- Abstracts must be single-spaced, using a font size no smaller than 12 point Times New Roman or equivalent font.
- The title should be the first line(s) of the abstract using upper case letters in bold type with no abbreviations. Start at the left margin - do not centre. Skip one line.
- The next set of information should provide the authors' names (given name and family name), followed by the name of the institution and full address. Underline the name of the presenting author. Do not include degrees, titles or institutional appointments. A maximum of 5 authors can be included on the abstract form.
- Skip one line.
- Type the body of the abstract using single spacing and 12 point Times New Roman or equivalent font.
- Use numerals to indicate numbers.
- Non-proprietary names of products (e.g., drugs) are required when the product is mentioned. Proprietary names may be given in parentheses ( ), the first time the product is mentioned.
- Charts, graphs, and figures should be typed or fixed with adhesive to the abstract form.
- Use standard abbreviations, e.g., FEV<sub>1</sub>, kg. Place unusual abbreviations in parentheses ( ) after the full word, the first time they appear.
- Abstracts with errors, misspellings, grammatical errors or incorrect abbreviations may be rejected.

### Delivery Instructions

Abstracts should be submitted by e-mail in Word format to [orcs@on.lung.ca](mailto:orcs@on.lung.ca). The information sheet must accompany the abstract.

## INQUIRIES

If you have any questions about the application process, please contact Pamela Tophen at the Ontario Respiratory Care Society at the Ontario Lung Association by telephone at (416) 864-9911 or toll-free 1-888-344-5864, ext. 256, fax at (416) 864-9916 or by e-mail at [orcs@on.lung.ca](mailto:orcs@on.lung.ca).

## ORCS BETTER BREATHING 2017 POSTER ABSTRACTSUBMISSION FORM

This form must be completed, typed and received at the ORCS office no later than Monday, November 28, 2016. The preferred submission method is by e-mail to [orcs@on.lung.ca](mailto:orcs@on.lung.ca). Abstracts must be typed, single-spaced, using 12 point type. The abstract review committee will determine if an abstract will be accepted.

**CATEGORY:**            A. Research Investigation              
                                  B. Education/Clinical Program       

**Presenting  
author:**

\_\_\_\_\_

NameSignature

\_\_\_\_\_

Mailing address

\_\_\_\_\_

Day telephoneFaxE-mail address

Is the presenting author a student? Yes  No

Sources of funding for the program/project: \_\_\_\_\_

Do not type on or outside the lines.

