



**ONTARIO RESPIRATORY CARE SOCIETY
RESPIRATORY THERAPY SOCIETY OF ONTARIO
CALL FOR ABSTRACTS: POSTER PRESENTATIONS**

**Better Breathing 2018 Conference
Thursday, January 25 – Saturday, January 27, 2018
Toronto Marriott Downtown Eaton Centre Hotel**

GENERAL INFORMATION

The goal of The Lung Association's Better Breathing Conference is to provide a forum for professional education and to formulate, disseminate and implement strategies for achieving optimal respiratory health for Ontario. The conference goal will be achieved through plenary sessions, workshop sessions and poster presentations.

Recognizing the new collaboration between the Respiratory Therapy Society of Ontario (RTSO) and the Ontario Respiratory Society of Ontario (ORCS), you are invited to submit an abstract for a poster presentation at Better Breathing 2018. The poster must pertain to an aspect of respiratory health and may describe: (a) a recently completed (or will be completed by the presentation date) research investigation or (b) a recently developed education/clinical program. Previously presented posters are acceptable.

The presenting author should complete the abstract submission form attached and ensure that the abstract is submitted according to the Guidelines for Submission of Abstracts. Abstracts will not be re-typed or corrected once they are submitted. It is important to include a complete mailing address and an e-mail address for the presenting author. All correspondence will be sent to the presenting author only.

An individual may be a presenting author on more than one poster per year.

Submission of abstracts constitutes a commitment by the authors to present the poster as accepted. The presenting author must register for and attend the Better Breathing Conference. Expenses associated with the preparation, submission and presentation of posters including the payment of delegate registrations fees to attend Better Breathing 2018, travel, accommodation and living expenses are the responsibility of the authors. Abstracts will be presented as a free-standing poster with viewing time and a brief presentation. Details will be communicated to presenting authors prior to the conference.

Poster boards measuring 4' high by 8' wide will be available.

NOTIFICATION

The ORCS/RTSO abstract review committee will finalize selection of abstracts after the **deadline date of Monday, November 13, 2017**. Notification regarding acceptance of abstracts will be sent to the presenting author along with the registration materials for the conference by Monday, December 4, 2017. Specific details about the session, date, time, location and guidelines for presentation will be sent to the presenting author by Friday, December 29, 2017.

INSTRUCTIONS FOR AUTHORS

Abstracts must be submitted and presented in English. Abstracts must present a clear, concise summary of a research investigation or an education/clinical/evaluation program.

Research Investigation posters should include an introduction, hypothesis, objective(s), methods, results and a conclusion or implications for practice.

Education/Clinical/Evaluation Program posters should include background information, a description of the program, implications for practice and recommendations. Evaluation programs may include quality improvement or other types of assessments.

Product promotion is not permitted and sources of funding for the research program or project should be specified on the abstract form and final poster if selected. Contact information for the author should be included either on the poster or on a separate page pinned beside the poster on the board.

AWARDS

The ORCS will present three awards:

1. Best poster (Margaret Fitch Award);
2. Best poster by a student (Lisa Cicutto Award); and,
3. Best poster for program evaluation (Sheila Gordon-Dillane Award).

The RTSO will also present three awards:

1. Best poster in the Research Investigation program by a respiratory therapist;
2. Best poster in the Education/Clinical/Evaluation program by a respiratory therapist; and,
3. Best poster presented by a respiratory therapy student.

Awards will be announced during the conference. These awards will consist of a \$100 cash prize and a plaque. Judging will be based on the content and format of the poster, not the verbal presentation.

SUBMISSION INSTRUCTIONS

- Abstracts must be completed on the form provided.
- Abstracts must be submitted in English.
- Abstracts must be single-spaced, using a font size no smaller than 12 point Times New Roman or equivalent font.
- The title should be the first line(s) of the abstract using upper case letters in bold type with no abbreviations. Start at the left margin - do not centre.
- The next set of information should provide the authors' names (given name and family name), followed by the name of the institution and full address. Underline the name of the presenting author. Do not include degrees, titles or institutional appointments. A maximum of five authors can be included on the abstract form.
- Type the body of the abstract using single spacing and 12 point Times New Roman or equivalent font.
- Use numerals to indicate numbers.
- Non-proprietary names of products (e.g., drugs) are required when the product is mentioned. Proprietary names may be given in parentheses (), the first time the product is mentioned.
- Use standard abbreviations, e.g., FEV₁, kg. Place unusual abbreviations in parentheses () after the full word, the first time they appear.
- Abstracts with errors, misspellings, grammatical errors or incorrect abbreviations may be rejected.

Delivery Instructions

The abstract submission process is being coordinated through the ORCS. Abstracts should be submitted by e-mail in Word format to orcs@lungontario.ca by Monday, November 13, 2017.

INQUIRIES

If you have any questions about the application process, please contact Erin Radford at the Ontario Respiratory Care Society at The Lung Association - Ontario by telephone at (416) 864-9911 ex 256 or toll-free 1-888-344-5864, ext. 256 by e-mail at orcs@lungontario.ca.

ORCS BETTER BREATHING 2018 POSTER ABSTRACT SUBMISSION FORM

This form must be completed and received at the ORCS office no later than Monday, November 13, 2017. The preferred submission method is by e-mail to orcs@lungontario.ca. The ORCS/RTSO abstract review committee will determine if an abstract will be accepted.

CATEGORY: A. Research Investigation
B. Education/Clinical/Evaluation Program

Presenting author:

Name Signature

Mailing address

Day telephone Fax E-mail address

Is the presenting author a student? Yes No

Sources of funding for the program/project: _____